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Abstract

Your paper should contain 8 to 36 pages with a formulated text written in English language. This paper template contains styles for the different parts of the text, which need to be used to format your paper. Styles include for example headings, pictures and descriptions, subscript and superscript for numbers, lists, etc. You can find the complete list of styles by clicking on the button marked by the red arrow:



The main text must be preceded by an abstract.

The abstract heading is formatted as ‘Abstract’, not ‘Heading’.

**Content**

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Please insert an automatic table of content at the beginning of your paper.

# Heading

Paragraphs formatted as ‘Heading’ will be numbered automatically. Sub-headings for sub-chapters are possible with ‘Heading 2 – 6’. Text paragraphs in the chapters should be formatted as ‘Standard Paragraph’.

# Pictures and Graphics

Please incorporate all images in your text. Please do not send images in separate files and do not insert them in an own chapter at the end of the text.

Pictures and graphics are formatted as ‘Picture / Graphic’.

The paragraph after a picture needs to contain the image description and be formatted as ‘Picture / Graphics Description’. This includes automatic numbering.



1. Example Picture / Graphics Description

You can also refer to a picture or graphic in your text by using a cross-reference, e.g. ‘See Figure 1 for the logo of the Aachener Colloquium for Sustainable Mobility’.

Click ‘Cross-reference’ on the ‘Insert’ tab. In the ‘Reference type’ box, choose from the drop-down list what you would like to link to. In the ‘Insert reference’ box, click on the information you want inserted in your document. Afterwards, click on the specific item you want to refer to in the ‘For which’ box. To allow the readers to jump to the referenced item, click on the ‘Insert as hyperlink’ check box. Click ‘Insert’.



1. Cross-reference

# Tables

Tables need to be preceded by a description paragraph formatted as ‘Table Description’. This includes automatic numbering.

1. Example Table Description.

|  |  |  |
| --- | --- | --- |
| Use the format "Table centered" for centered text in tables with space before and after the text  |  |  |
| Use the format "Table centered 2" for centered text in tables without space before and after the text |  |  |

# Formulas

Please use the following, frameless table to present your formulas. You can simply copy the table. Insert your formula in the left column with the Equitation Editor. In the right column, automatic numbering should be formatted as ‘Formula Description’.

|  |  |
| --- | --- |
| $$E=m∙c²$$ |  |

|  |  |
| --- | --- |
| $$F=m∙a$$ |  |

# Lists

## Ordered lists

To create ordered lists please use the ‘Ordered List’ format

1. First entry
2. Second entry
3. …

## Unordered lists

To create unordered lists please use the ‘Unordered List’ format

* First entry
* Second entry
* …

Spaces before and after the list will be created automatically

# Abbreviations

CO2 Carbon dioxide

DoE Design of Experiments

EM E-Motor

HV High voltage

SUV Sport Utility Vehicle

WJ Water jacket

ICE Internal combustion engine

# References

Please use the following pattern to list all your references. Each reference is one paragraph formatted as ‘Literature’ and the numbering will be created automatically. Inside the paragraphs, a line break is used to start the new line (use shift+return on the keyboard).

1. Name1, First Name1, Name2, First name2, and Name3, First name3, 20xx.
Title of the book. xth Edition.
Place: Publisher.
ISBN
2. Name1, First Name1, Name2, First name2, and Name3, First name3, 20xx.
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In: Name of conference. Place, time of conference.
Place of publisher: Publisher, pages x-y.
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